

**Balance of State Continuum of Care  
Advisory Committee Meeting Minutes  
Monday, November 16, 2009  
10:00am – 12:00pm**

Conference Call-in Number: 866-951-1151  
Conference Room Number: 7591902  
GoToMeeting: <https://www2.gotomeeting.com/join/2910123>

1. Introductions

- a. Members present: Douglas Argue; Sherry Boyd; Jonda Clemings; Cheryl Denny; Josh Ebrahimian; Scott Gary; Debbie Groves; Paula Jenkins; Ted Jones; Terrie Kyser; Erica Mulryan; Diane Pfaff; Jeanette Welsh; Matt White; and Fred Zawilinski
- b. Members not present: Bob Johnson; Linda Kramer; and Tammy Weaver.
- c. Erica explained that the purpose of this meeting was to obtain feedback and discuss significant changes to the Exhibit 1, review project listing for inclusion in consolidated application and seek approval of projects and submission to HUD.

2. Review of Changes to and Key Components of Exhibit 1 for 2009

- a. CoC Committees/Workgroups (Erica)
  - i. In the 2008 CoC Application, the CoC was asked to list and describe all of the CoC's committees and workgroups. Several of the committees listed included ones from the Interagency Council on Homelessness and Affordable Housing (ICHAH). ICHAH has recently went through some restructuring into task oriented groups and at this time it is felt that the Policy Committee is the only one that we would include with the BOSCoC application.
  - ii. Other Committees included in the application are BOSCoC Advisory Committee, BOSCoC Steering Committee, HMIS Core Group, and BOSCoC Outcomes and Performance Committee.
- b. E-HIC (Jonda)
  - i. Increase of 32 Emergency Shelter (ES) beds.
  - ii. No change in Safe Haven beds.
  - iii. Increase of 44 Transitional Housing (TH) beds.
  - iv. Decrease of 26 Permanent Supportive Housing (PSH) beds.
  - v. Unmet need of 690 beds of PSH for households with children and 459 PSH beds for households without children.
- c. PIT Homeless Populations Info (Erica)
  - i. There were significant changes in the Point-in-Time (PIT) count numbers in 2009 as compared to 2008. There were twice as many BOSCoC communities that participated in the count this year. Both the sheltered, sub-population, and households with children numbers were higher this year.
  - ii. HUD doesn't require sub-population information for unsheltered counts. Jeanette suggested that the state request that all CoC's collect sub-population information. Douglas explained that several CoC's complete an observation only count for their unsheltered count. Based on the capacity of some of the communities that

complete a count, they may not be able to complete an interview type count to determine the sub-population data for their counts.

- iii. Erica reminded the group about the severe snowstorm that impacted much of the state, including communities having to change the date of their PIT Count. It is believed that the storm led to an increase in the sheltered numbers since many persons that may have been living on the land came in due to the conditions.
- d. CoC Strategic Planning Objectives (Jonda)
  - i. HUD has 5 CoC Strategic Planning Objectives that must be discussed in the Exhibit 1.
    - o Create chronically homeless beds – 10 beds created in 2009. We are online to create 55 chronically homeless beds in the next year. There was a delay in HUD providing contracts to the providers that received conditional awards – those contracts have now been sent to providers.
    - o Persons staying in permanent housing 6+ months – BOSCOG had 79% in 2009. This is above the national average/threshold for HUD.
      - a. Identified two agencies/three projects that need to increase their milestones before next year; COHHIO will hold a housing retention training; Outcomes and Performance Committee will review APRs, identify poor performances, create correction plans with providers, and provide additional TA.
    - o Persons moving from transitional housing to permanent housing – BOSCOG had 75% for 2009. This is above the national average/threshold for HUD.
      - a. Identified four agencies/projects that need to increase their milestones before next year; COHHIO will hold a transitional to permanent housing training; Outcomes and Performance Committee will review APRs, identify poor performances, create correction plans with providers, and provide additional TA.
    - o Employment of persons at exit – BOSCOG had 38% for 2009. This is twice the national average/threshold for HUD. Jonda explained that our TH projects are doing better in this area than are the PSH projects. Jonda voiced concern that as the number of persons served in the PSH projects becomes higher, that there may be an issue with meeting this threshold in the future.
      - a. There were too many programs that did not meet the milestone to mention specifically in the Exhibit 1. The objectives will be to reduce the number of projects that didn't meet threshold and those that had 0% employment; COHHIO will hold an employment training; Outcomes and Performance Committee will review APRs, identify poor performers, complete corrective action plans with providers, and provide additional TA.
    - o Decrease the number of households with children – there were 943 households with children in 2009. As stated previously this is an increase and COHHIO staff feel it is due to having twice as many communities provide data this year as last.

- a. Objectives for next year include decreasing households with children by 3%; COHHIO will provide homeless families training; 20% of BOSCOG participants will participate in RRH Ohio; and that there will be increased participation by BOSCOG communities in the PIT Count.
- e. CoC 2008 Achievements (Jonda)
  - i. Jonda explained that the BOSCOG did not meet all of the proposed achievements for 2008. When the application was completed in 2008, staff had great expectations that the BOSCOG would far exceed HUD's milestones/national average. These great expectations were not realistic and the achievements for 1-5-10 years were revised. Jonda asked for feedback from group regarding the revised proposals – members did not have any concerns, so revisions will remain in place. While the BOSCOG programs met the three HUD milestones for their programs, we did not meet our own projections. The following table illustrates the 2008 proposed and actual achievements.

<b>Objective</b>	<b>Proposed</b>	<b>Actual</b>
New permanent supportive housing for chronically homeless	91	10
Persons in permanent supportive housing will remain over 6 months	76%	85%
Persons in transitional housing moving to permanent housing	76%	75%
Persons employed at exit	42%	38%
Decrease homeless households with children	562	943

- f. CoC Chronic Homeless Progress (Jonda)
  - i. Jonda explained that the number of chronically homeless has increased in the BOSCOG. We feel that the increase is due to twice as many local CoC's participating in the 2009 PIT Count and that more programs are collecting data on the chronically homeless. The BOSCOG had 537 chronically homeless persons in 2009.
  - ii. Jonda explained that the number of permanent supportive housing beds for chronically homeless decreased from 2007 to 2008 and increased in 2009. Last year, staff gleaned that several communities were counting beds under the chronically homeless category that were not designated for chronically homeless, so the number was altered last year more accurately reflect the number. There was an increase in 10 chronically homeless beds in 2009 accounting for 81 total permanent supportive housing beds for chronically homeless.
- g. CoC Housing Performance (Jonda)
  - i. 79% of participants remained in permanent supportive housing over 6 months in 2009.
  - ii. 75% of participants exited transitional housing into permanent housing.
  - iii. 38% of participants at exit were employed.

### 3. Review of CoC Project Listing (Erica)

- a. HUD did not require CoC's to rank projects this year.
  - b. Since we were not required to rank projects this year, the Steering Committee did not score renewal project. Projects were however reviewed for completeness and some projects were sent notification of corrections needed. All projects submitted corrected data.
  - c. HUD's delay in releasing the CoC Application led them to inform CoC's that they should conditionally approve all renewal projects. All renewal projects were included in the BOSCOG consolidated application.
  - d. Initially there were 10 new projects submitted for inclusion in the BOSCOG application. BOSCOG Steering Committee members did review and score these applications. Two projects in community were combined. Two projects did not score high enough to be included in the application. Hence, 7 new projects were included in the application.
4. Advisory Committee Approves/Disapproves BOSCOG Exhibit 1 (Erica)
- a. Erica asked if committee members had any questions regarding the BOSCOG Exhibit 1 application. Scott explained that he and his staff were still reviewing the Exhibit 1 and would contact COHHIO with any changes/corrections/clarifications needed. Hearing no other concerns at this time – Erica called for a vote to approve the BOSCOG Exhibit 1 and project listing. Unanimous approval given for the BOSCOG to submit the consolidated application to HUD.
5. Next Steps
- a. OHCP staff will continue to review Exhibit 1 and provide any feedback to COHHIO staff.
  - b. COHHIO staff will make any changes/corrections.
  - c. OHCP plans to submit the BOSCOG application by November 23, 2009.
6. Questions and Discussion
- a. Erica asked if there were any additional questions/discussion needed. None noted.
  - b. COHHIO will post the PDF version of the BOSCOG Exhibit 1 on its website.
  - c. COHHIO will send an announcement once the PDF is placed on the website.
  - d. COHHIO plans to hold a debriefing webinar in the next couple months to discuss the application, trends, and process to handle those projects that did not meet minimum HUD defined thresholds.
7. Next Meeting
- a. Erica will send notification regarding next meeting.

Respectfully submitted,

Jonda Clemings, MEd, LSW  
Rural Housing Program Coordinator